



CHILDREN’S MINISTRY INTERN (Half-time)

Department: Children’s Ministry	Reports To: Director of Children’s Ministry
Benefit Eligibility: None	FLSA Status:
Schedule: Sun – Thurs, some evenings (half-time (20 hours), some flexibility)	Job Class: Intern Contract Worker
	Location: UPC Main Campus

SUMMARY

The purpose of the internship is to provide experience in all areas of children’s ministry within the context of the larger church. Interns participate in learning opportunities while engaging in relational ministry with children and their families. The internship provides: Encouragement, mentoring, and training from the Children’s Ministry team, development of team management, project management, and conflict management skills, growth in communication skills, and large group teaching practice. You will also have chances to think creatively, brainstorm, plan, and implement ideas, leadership and administrative development, and exposure to the broad scope of ministry within the church. This internship will give you an opportunity to explore your gifts and calling to vocational ministry, and to develop spiritually.

RESPONSIBILITIES

- Work alongside Children’s Ministry staff in creating, implementing, and leading ministry and programming to children that invites and encourages them to encounter Jesus Christ, grow in their faith with others, and join him in his work in the world.
- Assist in the coordination and support of volunteers in their ministry with children.

- Facilitate Sunday morning and Wednesday evening children's programs with other staff and volunteers which includes set-up, check-in, Bible teaching, crafts, games, ensuring safety, interacting with parents, etc.
- Participate in training, enrichment and planning opportunities with our volunteers, staff, and other interns.
- Help in the planning and implementing of celebrations, events, camps, and sleepovers for kids and families.
- Administrative duties such as designing and printing fliers, calendaring, running database reports, etc.
- Lead in the mid-week childcare groups.
- Perform other duties as assigned.
- Participate in corporate worship at UPC.

POSITION REQUIREMENTS

- A growing personal commitment to Jesus Christ, the body of Christ and God's work in the world.
- An understanding of UPC's core beliefs as expressed in the Essential Tenets of Faith and an ability to teach to these Tenets.
- Ability to interact effectively with children exhibiting creativity, understanding, humor and patience.
- Some college education preferred.

SUPPORT

- All half-time interns receive a nominal monthly stipend of \$525. These interns are asked to raise \$500 (total) of support. Interns are not employees of University Presbyterian Church and are not eligible for benefits. Interns are not covered under workers' compensation.