

**POSITION DESCRIPTION  
DIRECTOR OF CAMPUS MINISTRY  
KENT PRESBYTERIAN CHURCH**

*Revised 7-15-09*

**RESPONSIBILITIES:**

- Outreach to the Kent State student community. In consultation with the pastor, staff person may choose to focus on either evangelism or discipleship.
- Program Development (Small Groups, Student Leadership Development, Mission Trip, etc.)
- Encourage and lead students to participate in worship.
- Plan and participate in autumn outreach and spring mission events.
- Attend monthly Campus Ministry Team Meetings.
- Communicate regularly with students in an effective and relevant manner regarding campus ministry activities/events. (Communication modes may include, but are not limited to: bulletin announcements, on-screen announcements, Presbyterian Press articles, website, outdoor sign, Facebook, Twitter, text message, email and telephone.)
- Communicate to congregation in an effective and relevant manner regarding campus ministry events/activities.
- Communicate to Session via a monthly written report.
- Participate in staff meetings.

**TERMS OF EMPLOYMENT:**

- Expectations are that when the University is in session, you will be involved in KPC Campus Ministry programming.
- Starting date will be two weeks before start of classes fall semester; ending date will be the last scheduled day of finals, spring semester. Winter break will generally correspond to The University schedule, though some planning/meeting time may be required during winter break.
- A salary, agreed upon by both parties, shall be provided in ten equal monthly payments from August through May.
- The Director of Campus Ministry shall be allowed up to 3 “unpaid” Sundays off per year.

**ACCOUNTABILITY:**

- Supervision will be provided by the Pastor/Head of Staff.
- Evaluation will be conducted quarterly for the first year of employment, and annually thereafter, by the Pastor/Head of Staff, along with the Campus Ministry Team Leader.
- Pay increases are to be contingent upon review of annual evaluation by Personnel Committee.